
Charter and Bylaws
OF THE

**Netherwood Heights Neighbors,
A Community Organization**

CHARTER AND BY-LAWS

OF THE

Netherwood Heights Neighbors

Adopted February 9, 2009

Revised July 2014

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**Charter and Bylaws of the
Netherwood Heights Neighbors**

Article 1

Name, Mission, Location, Corporate Seal, Fiscal Year

1.01 NAME:

The name of the corporation is “Netherwood Heights Neighbors”, hereafter also referred to as the “NHN”, as is set forth in the articles of organization.

NHN is an incorporated organization, organized and existing under the New Jersey Nonprofit Corporation Act, Title 15A of the New Jersey Statutes.

1.02 MISSION:

The primary purpose of NHN, subject to amendment pursuant to its By-Laws, is to enhance and preserve the quality of life within its geographical boundaries by creating opportunities through education and charitable endeavors, acting on issues pertaining to the neighborhood and to develop and broaden citizen safety and awareness within a growing and diverse Netherwood Heights constituency. The goals are:

- Conduct public discussion groups to identify and disseminate information on a range of issues affecting residents and businesses within the district. Support activities that encourage social cohesion and a sense of community.
- Liaison with elected government officials in a nonpartisan way to aid in lessening the burdens of local government, reducing neighborhood tensions and promoting neighborhood safety.
- Increase awareness through educating children and adults of Netherwood Heights’ historic character and the social fabric of the surrounding community.
- Working with the neighborhood, individually and with other groups to advance shared common charitable projects, interests and goals.
- Enhance the community by maintaining public access areas such as the Netherwood Island and contributing to the neighborhood structures and public works.

NHN is organized for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax.

1.03 LOCATION:

The Board of Directors will annually identify a registered agent who will be listed on the annual report to the State of New Jersey.

The mailing address shall be:

Netherwood Heights Neighbors
P.O. Box 2902
Plainfield, NJ 07062

Records will be kept in the agreed upon electronically shared resource, which board members are granted access during their terms.

1.04 FISCAL YEAR

The fiscal year of the NHN shall end on December 31 of each year, unless otherwise decided by the Executive Board of the NHN.

1.05 DISSOLUTION

Upon dissolution of the organization, the remaining assets must be used for charitable, educational and/or scientific purposes within Netherwood Heights.

Article 2. **General Membership**

2.01 MEMBERS:

The Members of the NHN are the residents, non-resident property owners, businesses, and institutions, located within the boundaries as specified below. If dues are collected at any time they are meant to be symbolic of a member's interest and are voluntary. Should dues be seen as necessary and so approved, they shall be used for basic expenses and no one on the board should be understood as salaried in any way.

All of the above Active Members are to be considered voting Members. Each active non-resident property owner, business owner, public corporation or institution is a voting Member, and therefore each shall have one vote.

The Membership may designate from time to time non-voting honorary Members. These persons shall be designated as described in Article 3.01, and shall have none of the rights or responsibilities of the regular Membership.

2.02 BOUNDARIES:

Woodland Avenue from East Seventh Street to Watchung Avenue. Watchung Avenue from Woodland Avenue to but not including Oak Lane, Sleepy Hollow Lane and Hill Top Road. Watchung Avenue from Fernwood Avenue to Leland Avenue. Leland Avenue to East Seventh Street. This includes the odd numbered street addresses on Woodland Avenue and Watchung Avenue, even numbered street addresses on Leland Avenue and East Seventh Avenue.

2.03 GENERAL MEMBERSHIP POWERS and RIGHTS:

The Members shall have such powers and rights as are vested in them by law, the articles of organization, or these Bylaws.

All the Members, as specified in Section 2.01 of this article shall have the right to be present at all meetings of the NHN, serve on committees, hold office, voice opinions, and to vote at the Annual and Special General Membership Meetings.

2.04 GENERAL MEMBERSHIP ANNUAL MEETINGS:

The Monthly Meeting of Members shall be held on the second week of the month with sufficient notice to the general membership. Any member may submit additions to the agenda to the Executive Board.

2.05 GENERAL MEMBERSHIP SPECIAL MEETINGS:

Special Meetings may be called by a majority of the Executive Board, with sufficient notice to the general membership.

2.06 GENERAL MEMBERSHIP QUORUM:

At any meeting of the Membership, at least ten (10) general members, and a majority of the Executive Board, or five (5) Executive Board Members, for a minimum of fifteen (15) Members total, shall constitute a valid quorum.

2.07 GENERAL MEMBERSHIP VOTING:

Each Member shall have one vote. At the Special, or Monthly Meetings, a majority shall decide any question, including election of the Executive Board, unless provided by law, the articles of organization, or these Bylaws.

2.08 ROBERT'S RULES OF ORDER:

All meetings shall be conducted in accordance with Robert's Rules of Order, as then in effect. Attached to these Bylaws are Parliamentary Procedures, which will be followed during all meetings.

Article 3.

Sponsors, Benefactors, Contributors, Advisers, Friends of the Association

3.01 DESIGNATED TITLES:

The Executive Board Members may designate certain persons or groups of persons as Sponsors, Benefactors, Contributors, Advisers or Friends of the Alliance or such other title as they deem appropriate. Such persons shall serve in an honorary capacity and, except as the directors shall otherwise designate, shall in such capacity have no right to notice of or to vote at any meeting, shall not be considered for purposes of establishing a quorum, and shall have no other rights or responsibilities.

Article 4.

Executive Board.

4.01 EXECUTIVE BOARD NUMBER:

There shall be seven (7) Members of the Executive Board. No more than two Board Members shall be elected from any one building address within the boundaries of the NHN district.

4.02 EXECUTIVE BOARD TERM:

All seven Executive Board Terms will be for two years. Board Members may be elected to subsequent terms. These members are to be nominated and elected. Terms shall begin at the Elections Meeting, at which the Board Member is elected. Terms shall end by the aforesaid subsequent Meeting following his/her election term and when his/her successor is elected and qualified, or until the Board Member dies, resigns, is removed or becomes disqualified.

4.03 EXECUTIVE BOARD RESIDENCY REQUIREMENTS:

Any Member, as defined in section 2.01 above, shall be eligible to be an Executive Board Member.

4.04 EXECUTIVE BOARD NOMINATION:

With majority approval of the Executive Board the President shall appoint a Nominating Committee. They will act in accordance with the provisions of these Bylaws. On Election Day members may also nominate a candidate. This nomination must be seconded. Once approved this candidate may run on the ballot.

4.05 EXECUTIVE BOARD ELECTION:

The Executive Board Members shall be elected by a simple majority of the Members present at the Specified Meeting of the Members.

4.06 EXECUTIVE BOARD POWERS:

In compliance with these Bylaws, the Executive Board then in office shall manage the property and affairs of the NHN. The Board shall appoint such other officers, agents, or other delegates from time to time as the Board may deem appropriate; may establish committees (Standing or Ad hoc) with authority to act in areas of concern to the NHN; and generally shall act for the NHN in all matters subject to the provisions of the Bylaws.

4.07 EXECUTIVE BOARD INITIATION:

Each new Executive Board Member upon election will receive access to the electronically shared resource containing the Charter and Bylaws of the NHN, Board Member listings, a place for Standing Committee notes, and Community Contact lists. The President will review the materials with the Board Members.

4.08 EXECUTIVE BOARD COMMITTEE RESPONSIBILITIES:

Each Executive Board Member shall complete their duties as outlined in these Bylaws. They shall represent the Board, shall encourage Membership and communication between their constituents and the Board, and shall endeavor to find out and to help meet the needs and interests of their constituents. Each Executive Board Member may participate on one of the Standing Committees or ad hoc Committees as is outlined in these Bylaws. Board Members will call the President if they need to miss a Board Meeting.

4.09 EXECUTIVE BOARD SUSPENSION OR REMOVAL:

An Executive Board Member may be suspended or removed with cause by vote of a majority +1 of the Executive Board then in office. An Executive Board Member may be removed with cause only after reasonable notice and opportunity to be heard; provided, however, that three successive absences from meetings of the Executive Board, without an explanation therefore to an officer of the NHN in advance of any such meeting, shall be deemed to be cause for removal, for which notice and opportunity for hearing shall not be required.

4.10 EXECUTIVE BOARD RESIGNATION:

An Executive Board Member may resign by delivering his written or emailed resignation to the President of the NHN. Such resignation shall be effective upon receipt (unless specified effective at some other time) and acceptance thereof shall not be necessary to make it effective unless it so states.

4.11 EXECUTIVE BOARD VACANCIES:

Any vacancy in the Executive Board may be filled with a successor appointed by the President and approved by the majority of the Executive Board. Each successor shall fill the remaining term or until he/she sooner dies, resigns, is removed or becomes disqualified.

4.12 EXECUTIVE BOARD REGULAR MEETINGS:

The Executive Board shall hold regular monthly meetings to be determined.

4.13 EXECUTIVE BOARD QUORUM:

At any meeting of the Executive Board, a majority of the Executive Board Members then in office shall constitute a quorum.

4.14 EXECUTIVE BOARD ACTION BY VOTE:

When a quorum is participating at any Executive Board meeting, a majority of the votes properly cast by the Members present and voting shall decide any question, including the election of officers, unless otherwise provided by law, the articles of organization, or these Bylaws.

Board Members are allowed to cast proxy votes at up to three (3) meetings per year. To cast a proxy

vote, a Board Member must submit, in writing, his or her vote on an existing proposal to the Board. A proxy vote will count the same as a vote cast in person.

4.15 EXECUTIVE BOARD COMPENSATION:

Executive Board Members shall not be precluded from serving the Association in any other capacity and receiving reasonable compensation for any such services. For example: graphic design work, etc.

4.16 ROBERT'S RULES OF ORDER:

All meetings of the Executive Board shall be conducted in accordance with Robert's Rules of Order, as then in effect. Attached to these Bylaws are Parliamentary Procedures, which will be followed during all meetings.

Article 5.

Officers and Agents of the Executive Board

5.01 OFFICER NUMBER and QUALIFICATION:

The officers of the Netherwood Heights Neighbors Association shall be, but are not limited to, a President, Treasurer, Vice President and Secretary, but may hire or appoint agents, contractors or vendors as necessary.

An agent, contractor or vendor may be, but need not be, a Member of the Executive Board or a Member.

5.02 OFFICER ELECTION:

The Board will hold Annual Reorganization meetings each January (or as soon as possible thereafter), and assign officers, including but not limited to President, Vice-President, Treasurer, and Secretary. The Board will designate a Communication Director. These members will hold these positions for one year or until the next re-organization meeting.

5.03 OFFICER TERM:

The officers, including but not limited to the President, Vice President, Treasurer, and Secretary shall each hold office until the conclusion of the elections process at the Elections Meeting of the General Membership, at which point the newly elected officers shall assume their official capacities.

5.04 PRESIDENT:

The President shall be the chief executive officer of the NHN and, subject to the approval of the Executive Board, shall have general charge and supervision of the affairs of the NHN. The President sets the agenda and shall preside at all meetings of the Executive Board and the General Meetings of the Members. The President has the responsibility to conduct the meetings in accordance with Robert's Rules of Order, as then in effect.

The President is the official, nonpartisan representative of the Association to the City of Plainfield, and the community at large; attends other community meetings or designates another Member to attend in his/her place, seeing that the interests of the neighborhood and the NHN are given a fair hearing. The President is responsible for reporting to the Executive Board all meetings that he/she

attends and any important information and/or prospective decisions that affect the NHN.

5.05 VICE PRESIDENT(s):

The Vice President(s) shall have such duties and powers as the Executive Board Members shall determine. The Vice President(s) will maintain files of all documents and correspondence that have impact on the Netherwood Heights Neighbors. The Vice President(s) shall assist the President and may execute all the powers and duties of the President during the absence of the President or in the event of his/her inability to act. The Vice President(s) would fill in any uncompleted term of the President.

5.06 TREASURER:

The Treasurer shall be the chief financial officer and the chief accounting officer. The Treasurer is in charge of its financial affairs, funds, securities and valuable papers and shall keep full and accurate records thereof. The Treasurer shall be in charge of its books of account and accounting records, and of its accounting procedures. Makes the Treasurer's report for all NHN finances at the monthly Executive Board meetings and at General Membership meetings. The Treasurer will also maintain the records for the Post Office Box and ownership of the Post Office Box will be transferred to the new Treasurer when he/she is elected.

The Treasurer shall prepare and submit proposed budgets as well as yearly operating statements to the Executive Board. The Executive Board shall have final authority over all budget decisions. In addition, the Treasurer shall oversee and approve any and all expenditures before such expenditures are made or otherwise committed to by any and all general members or committees. Any expenditure that exceeds the amount of \$200.00 must require the approval of the Executive Board before such commitments or expenditures may be made.

The Treasurer will conduct the Executive Board or General Membership meetings in the absence of the President and Vice President.

5.07 SECRETARY:

The Secretary shall record and maintain records signed by the Secretary of all proceedings of the Members and the Executive Board on the electronically shared resource. Official documentation shall be made available to members upon written request. Such documents shall include the articles of the NHN, and these Bylaws, and names, addresses and telephone numbers of the Executive Board Members, records of all meetings, written records of Executive Board vote, and attendance sheets.

If the Secretary is absent from any meeting of the Members or Executive Board, a temporary Secretary chosen at the meeting shall exercise the duties of the Secretary at the meeting. The Secretary will also review all outgoing correspondence for or on behalf of NHN.

5.08 DIRECTOR OF COMMUNICATIONS:

May maintain the NHN website, distribute and/or post meeting minutes, meeting reminders and event notifications. Also maintains and protects the membership master list.

5.09 AGENTS, CONTRACTORS OR VENDORS:

With the agreement of a majority of the Executive Board, agents, contractors or vendors may be hired to assist in the performance of the business of the NHN when such assistance is required.

5.10 OFFICER SUSPENSION or REMOVAL:

An officer may be suspended or removed with cause by vote of a majority of the Executive Board then in office at any special meeting called for such purpose or at any regular meeting. An officer may be removed with cause only after reasonable notice and opportunity to be heard.

5.11 OFFICER RESIGNATION:

An officer may resign by delivering his/her written or emailed resignation to the President of the NHN. Such resignation shall be effective upon receipt (unless specified effective at some other time) and acceptance thereof shall not be necessary to make it effective unless it so states.

5.12 OFFICER VACANCIES:

If the office of any officer becomes vacant except for the President, the General Membership may elect a successor within a period of no more than six (6) weeks. The President is replaced as outlined in Section 5.05 of these Bylaws.

Article 6.
Committees

6.01 COMMITTEE MEMBERSHIP POWERS and RIGHTS:

All the Members, as specified in Section 2.01 of this article shall have the right to serve on committees, chair the committee, voice opinions, and to vote at the committee meeting at which they are a Member.

Unless the Executive Board otherwise designates, committees shall conduct their affairs in the same manner as is provided in these Bylaws for the Executive Board and shall keep minutes of proceedings and report on their activities to the Executive Board. The chair of any standing committee shall remain in office for one year and the committee itself shall remain in existence with the approval of the Executive Board. Each Committee must have at least one Executive Board Member on the Committee; however, it is not required that the Board Member chair the committee.

No committee has the power to:

- Make alter or repeal any by-laws of the corporation
- Elect, appoint or remove any director or officer
- Amend or repeal any resolution adopted by the Board of Directors

6.02 NOMINATING COMMITTEE:

The Nominating Committee shall consist of a maximum of three people, only one of which may be an Executive Board Member. The Nominating Committee will:

- Provide a ballot listing all Executive Board Candidates to each voting Member at the Elections meeting
- Supervise the elections and count the ballots
- Conduct the General Election of the Executive Board

6.03 DEVELOPMENT & PUBLIC SAFETY:

Monitors all vacant land parcels and City owned property within the geographic boundaries of the Netherwood Heights Neighbors. Previews all potential development projects and zoning proposals. Provides such information to the public discussion groups of the NHN monthly meetings. Acts as a liaison between Plainfield Police and public agencies to help ensure the safety of the Association area. Participates in and organizes crime prevention/watch committees for different areas within the NHN's boundaries. Takes action on issues reported by the Membership and reports to the Membership on actions taken.

6.04 COMMUNITY LIAISON:

Shall develop strategies and opportunities for NHN's benefit and produce and/or maintain outreach information about NHN activities with other neighborhood organizations, government agencies and community groups.. Participates with the executive committee to prioritize circulation of information vital to the interest of the membership and other communities.

6.05 ADDITIONAL COMMITTEES:

The Executive Board may elect or appoint additional Standing Committees and may delegate to any such committee or committees any of their powers. Additional Standing Committees and their powers would be written into the Bylaws as an amendment. The Executive Board may also from time to time create special Ad hoc committees which would exist for a specific term.

Article 7.
Personal Liability

7.01 PERSONAL LIABILITY:

The Members, Executive Board and officers of the NHN shall not be personally liable for any debt, liability or obligation of the NHN. All persons, Associations or other entities extending credit to, contraction with, or having any claim against, the NHN, may look only to the funds and property of the NHN for the payment of any debt, damages, judgment or decree, or of any money that may otherwise become due or payable to them from the NHN.

NHN shall have the authority to indemnify every corporate agent to the full extent permitted by New Jersey law, N.J.S.A. 15A: 3-4, or the corresponding section of any subsequent state law. No director or officer shall be personally liable to the Corporation for damages for breach of any duty owed to the Corporation, except that this provision shall not relieve a director or officer from liability for any breach of duty based upon an act or omission (1) involving a knowing violation of law or (2) resulting in receipt by such person of an improper personal benefit.

Article 8.
Amendments, Implementation

8.01 AMENDMENTS:

Any amendments to these Bylaws shall require a supermajority vote of five (5) of the Board Members in order to pass the amendment to the By-Laws.

The process by which a Member of the General Membership requests that the Board consider an amendment to the Bylaws is: the Board must receive a letter or email from a Member within seven (7) days of the next scheduled Board meeting, and the Board must consider the request at the next scheduled Board meeting.

8.02 IMPLEMENTATION:

These Bylaws and any amendments shall become effective immediately upon their passage by the Executive Board Members. The effective date shall be entered at the top of the contents page of these Netherwood Heights Neighbors Association Bylaws.

Article 9.
Additional Provisions

9.01 CONFLICT OF INTEREST:

No contract or other transaction between the corporation and one or more of its directors or officers, or between the corporation and any other corporation, firm, association, or other business entity in which one or more of its directors or officers are directors or officers, or have a substantial financial interest, shall be approved by a two-thirds super-majority vote of the board or any committee thereof unless such director or officer (hereinafter "interested director or interested officer") who is present at the meeting of the Board, or of a committee thereof, which authorizes such contract or transaction:

(a) Discloses in good faith the material facts as to such interested director's or interested officer's interest in such contract or transaction and as to any other material conflict of interest, common directorship, or financial interest; and

(b) Such contract or transaction is authorized by a two-thirds super-majority vote of the disinterested directors.

9.02 CONTRACTS, CHECKS, BANK ACCOUNTS, ETC.:

The Board shall determine who, if anyone, in addition to the Chair of the Board and the Treasurer, shall be authorized from time to time to sign checks, drafts, or other orders for the payment of money, acceptance, notes, or other evidences of indebtedness, to enter into contracts or to execute and deliver other documents and instruments on behalf of the corporation.

9.03 GOVERNING LAW:

All activities of the corporation shall be in conformity with the statutes of the State of New Jersey governing nonprofit corporations

9.04 ASSETS:

NHN is empowered to hold any property, or any undivided interest therein, without limitation as to amount or value; to dispose of any such property and to invest, reinvest, or deal with the principal or the income in such manner as, in the judgment of the directors, will best promote the purposes of NHN, without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received, the Articles of Incorporation, these By-Laws of NHN, or any applicable laws; to do any other act or thing incidental to or connected with the foregoing purposes or in advancement thereof, but not for the pecuniary profit or financial gain of its directors or officers except as permitted under Title 15A of the New Jersey Permanent Statutes (New Jersey Nonprofit Corporation Act).

9.05 PROHIBITION AGAINST PRIVAT INUREMENT:

No part of the net earnings of NHN shall inure to the benefit of any member, director, officer of NHN, or any private individual, except that reasonable compensation may be paid for services rendered to or for NHN affecting one or more of its purposes, and no member, director, officer of NHN, or any private individual shall be entitled to share in the distribution of any of the corporate assets upon dissolution of NHN.

9.06 GOVERNING LAW:

All activities of the corporation shall be in conformity with the statutes of the State of New Jersey governing nonprofit corporations

9.07 IMPLEMENTATION:

These Bylaws and any amendments shall become effective immediately upon their passage by the Executive Board Members. The effective date shall be entered at the top of the contents page of the Netherwood Heights Neighbors Association

NHN Parliamentary Procedure

Section I: General Rules of Debate:

1. A quorum, consisting of five Members, including a majority of the Executive Board, must be present for the transaction of any business.
2. Any representative receiving the recognition of the Chair shall have the right to address the chamber for his full, allotted time. He may not, however, address any single individual, except the Chair, or make any remarks that are slanderous or contrary to the viewpoint under which he was recognized.
3. Debate on any legislation shall be allotted to forty-five (45) minutes, subject to the rules of extension.
4. Any motions that are not directed at the speaker shall not be subtracted from his allotted time.
5. A speaker may yield any amount of his time to another representative, or he may relinquish the floor. Once the floor has been yielded, the new speaker receives the same rights and responsibilities as the original speaker.
6. The order of speakers on any legislation shall be:

Structured debate:

- | | | |
|----|---------------------------------|-----------|
| a) | Sponsor of the legislation | 4 minutes |
| b) | Speaker against the legislation | 4 minutes |
| c) | Speaker for the legislation | 3 minutes |
| d) | Speaker against the legislation | 3 minutes |

General debate:

(Speakers in general debates are not required to speak for or against the legislation being considered.)

Each speaker 2 minutes

7. The order of speakers on amendments to legislation shall be:

Structured debate:

- | | | |
|----|-------------------------------|-----------|
| a) | Sponsor of the amendment | 2 minutes |
| b) | Speaker against the amendment | 2 minutes |

Section I: General Rules of Debate (continued)....

General debate:

(Speakers in general debates are not required to speak for or against the amendment being considered.

Each speaker 1 minute

8. No dilatory or non-germane amendment shall be entertained. This is subject to the discretion of the Chair.

Section II: Rules of Order:

The following are the motions that shall be allowed. If two motions are on the floor simultaneously, the lower-numbered one takes precedence. All motions require the recognition of the Chair and must be directed toward him unless otherwise specified. Also, except where specified, all motions are vocal (the representative calls out the name of the motion in order to be recognized) and may not interrupt a speaker.

1. Motion to Adjourn: A Member of the chamber may call for adjournment of the session. It requires a 2/3 majority to pass but is subject to the discretion of the Chair.

2. Point of Privilege: This point is used to request a personal privilege, such as the request of the reading of pertinent papers, to have windows opened or closed, to call attention to an error in a direct quote, to request that the Chair call the chamber to order, to ask permission to enter or exit the room, or request that a speaker speak more loudly or clearly. It may interrupt a speaker.

3. Point of Order: This point is used to bring the breach of a point of Parliamentary Procedure to the attention of the Chair. It must be raised immediately after the breach occurs and shall be decided by the Chair. It may interrupt a speaker.

4. Point of Information: This point is used to request information not directly related to the issue being debated. It may be used to request information on Parliamentary Procedure or to ask how much time a speaker has remaining. It may interrupt a speaker.

5. Motion to Appeal the Decision of the Chair: This motion calls for the reversal of a decision made by the Chair. It requires a 2/3 majority to pass and must occur immediately after the decision in question has occurred. The chair must recognize this point whenever it occurs. It may interrupt a speaker.

Section II: Rules of Order (continued....)

6. Point of Inquiry: This point is a single, concise, non-prefaced question addressed to the speaker if he is open to points. (is accepting question). It must pertain to the issue being debated. It may interrupt a speaker.
7. Point of Query: This is the same as a point of inquiry, except that it allows either three (3) short questions or one single prefaced question.
8. Motion to Suspend the Rules: This motion is used to temporarily suspend the rules of a chamber for a specific purpose. The purpose must be stated when the motion is made. It requires a 2/3 majority to pass. Examples of this include limiting and extending debate.
9. Previous Question: This motion terminates debate and brings the chamber to an immediate vote on the previous question. It requires a 2/3 majority to pass. A Member moving the previous question must do so immediately after obtaining the floor directly from the Chair. This is in order only during general debate.
10. Secondary Amendment: A secondary amendment changes the text or terms of a primary amendment and may only be introduced during general debate on that primary amendment. It follows all other rules for moving a primary amendment.
11. Primary Amendment: A primary amendment changes the text or terms of the original legislation. It may only be introduced during general debate on the legislation by writing the exact wording of the amendment on a piece of paper, handing it to the Chair, and gaining his recognition. If the sponsor of the legislation deems the amendment "friendly", it is immediately incorporated into the legislation. Otherwise, debate on the amendment shall proceed according to the time limits set in section 1, #7: "Order of Speakers".
12. Main Motion: This is the piece of legislation under consideration. Bills and resolutions require a simple majority to pass, and constitutional amendments require 2/3.

Section III: Voting

1. All Active Members of the chamber present for at least 2/3 of the time during which the legislation is being debated shall have one vote each.
2. All voting shall consist of a simple "aye" or "yes" if the voting Member is in favor of the motion, or a "nay" or "no" if the voting Member is not in favor of the motion in consideration.
3. The majority (both 1/2 and 2/3) shall be determined by the number of Members present and voting. Abstentions shall not be counted.

4. All motions and points shall be out of order once the vote has begun, except for points of order, privilege, and information relating to the vote.
5. A Member of the chamber may call for a "division of the house" if the results of a vote are unclear. In this case, a stand-up vote is taken. Only those abstaining or not voting originally may change their votes.
6. If a vote is questionable, a Member may call for a "motion to reconsider." In this case, another vote is allowed in which Members may change their votes. This is a stand-up vote.